



**MASSEY UNIVERSITY**  
COLLEGE OF HEALTH  
TE KURA HAUORA TANGATA

**FINAL YEAR FOR NURSE PRACTITIONER (FYNP) EDUCATION 2021**

1. All students enrol into the “Prescribing and advanced practice for Nurse Practitioners” (168860) 60 point course that is taken over one complete year (two semesters).
2. Apply for Health Workforce funding from the DHB Health Workforce co-ordinator.
3. Inform Programme Director Associate Professor Karen Hoare of their intention to complete the FYNP by October 31<sup>st</sup> 2020. [K.J.Hoare@massey.ac.nz](mailto:K.J.Hoare@massey.ac.nz)
4. Students complete 300 \*supernumerary hours see Nursing Council website on requirements for NPs - [https://www.nursingcouncil.org.nz/Public/Nursing/Scopes\\_of\\_practice/Nurse\\_practitioner/NCNZ/nursing-section/Nurse\\_practitioner.aspx](https://www.nursingcouncil.org.nz/Public/Nursing/Scopes_of_practice/Nurse_practitioner/NCNZ/nursing-section/Nurse_practitioner.aspx)).
5. The course requires employer and clinical supervisor support. If the clinical supervisor is a medical practitioner, the student must additionally have an NP as a mentor.
6. Please see information for clinical preceptors described in the next pages to see what the role involves.

\*Supernumerary = Relief from usual role as an RN and paid to be a training NP.



**MASSEY UNIVERSITY**  
COLLEGE OF HEALTH  
TE KURA HAUORA TANGATA

## INFORMATION FOR CLINICAL PRECEPTORS

---

Thank you for supervising a registered nurse enrolled in 168.860 Prescribing for Nurse Practitioner Practice at Massey University. The course is a double semester, 60 credit practicum and prepares students for their application to the Nursing Council for registration in the nurse practitioner scope of practice. The student must have already completed courses in research, pathophysiology, pharmacology and advanced clinical assessment. The practicum is an opportunity for the student to develop advanced diagnostic reasoning and clinical decision making skills in preparation for registration as a nurse practitioner. The emphasis in semester one is on consolidating the assessment and diagnostic reasoning skills necessary for safe prescribing. The emphasis in semester two is on safe prescribing practice and rationale for prescribing decisions.

Each student is appointed a nurse practitioner to be their academic supervisor from the School of Nursing at Massey University. The academic supervisor will liaise with you throughout the year regarding the supervision requirements, assignments and on-site clinical assessments. S/he will mark all written work after you've signed to say you've reviewed the student's work. Contact via email and telephone is readily available.

### **Preceptor qualifications**

You must be a currently practising vocationally registered medical practitioner or nurse practitioner with prescribing rights to supervise a prescribing practicum student. Medical practitioners must be either a general practitioner or consultant. You need to be experienced in the evaluation of students in clinical practice.

### **Accountability**

Your professional and clinical environment accountabilities continue as usual. However, as a clinical preceptor you are agreeing to the School of Nursing expectations of the professional requirements of the role outlined below.

### **Expectations of preceptors**

The main areas of responsibility as a preceptor are to:

- Supervise the student's clinical practice with regard to treatment decisions. They will need your guidance in the use of a diagnostic reasoning framework, ordering and interpreting diagnostic

tests, and diagnoses leading to both pharmacological and non-pharmacological treatment decisions. The expected standard should be similar to that expected of a junior registrar in your area.

- Assess the student's clinical skills.
- Evaluate the student's written assignments associated with this practicum.
- Provide feedback to the student and their academic supervisor regarding progress.

### ***The clinical experience***

There is considerable flexibility and variability about how you can set up a preceptor relationship with the student. Your clinical setting will be the main determinant. There is a requirement for 300 supervised practice hours that are supernumerary during the practicum.

The purpose of the clinical experience is to ensure you can confidently sign to say the student meets the Nursing Council competencies for nurse practitioner registration by the end of the academic year. You should ensure there is clinical opportunity to review assessment skills, diagnostics, interpreting results, developing a treatment plan, and the related pharmacology. It is important that you have sufficient time scheduled to allow for clinical teaching, case review and review of written assignments prior to the student submitting them for marking. The student is a registered nurse, but does not have the legal authority to prescribe medicines. Any prescriptions needed by clients assessed by the student must be signed by you. You can share the clinical precepting with another appropriately qualified practitioner if necessary.

### ***Academic work***

The written work consists of an essay about commonly used diagnostic tests used in your area and three clinical note assignments about clients seen in clinical practice. They will also present two oral cases (formative and summative) in classes during the year. With your support they will develop their pharmacopoeia and write up two in-depth case studies that are representative of their area of practice. The final assessment will be an oral exam conducted at the University. He or she must also maintain a log recording their clinical hours and attend professional supervision at least monthly. We ask that you review all written work for safety and completeness prior to the student submitting it to the University for marking. The written work is graded and accumulates to the final grade the student is awarded. The course coordinator and/or academic supervisor will determine the grade to be awarded for the assessed components.

Please feel free to contact the course coordinator with any further questions. Contact details are:

#### **Associate Professor Karen Hoare**

Post Graduate Director

Nurse Practitioner for Children and Young People

School of Nursing

Massey University

Private Box 102904

Albany Highway

Albany 0632

Phone 0800 627 739 ext 49034

Email: [k.j.hoare@massey.ac.nz](mailto:k.j.hoare@massey.ac.nz)

## DEFINITION OF SUPERVISION

### **Supervision can be both formal and informal:**

Formal supervision is regular protected time, specifically scheduled and kept free from interruptions, to enable facilitated in-depth reflection on clinical practice. Case review is a suggested mechanism for formal supervision to occur.

Informal supervision is the day to day communication and conversation providing advice, guidance or support as and when necessary.

### **Supervision is flexible:**

Supervision is time limited and is flexible depending on the student's requirements. Closer supervision is usually required in the beginning and decreases over time once the student and the preceptor become confident with clinical reasoning and prescribing decisions.

(adapted from the NCNZ)

## PRACTICUM AGREEMENT

*This agreement outlines the expectations and responsibilities of the student, clinical preceptor, employer and academic supervisor during the 168.860 Prescribing for Nurse Practitioner Practice course.*

### **Intent of student**

I, [name], intend to meet the nurse practitioner competencies by being prepared to:

- Work with the academic supervisor to address all course requirements
- Work with clinical preceptor to discuss and undertake learning in clinical practice
- Follow policies and procedures established in the clinical area, and keep my clinical preceptor informed about cases and learning activities
- Work within my scope of practice as a registered nurse and undertake advanced practice only under supervision from my clinical preceptor. I will function under the Health Practitioners Competence Assurance Act 2003 statutes and regulations for advanced nursing roles
- Maintain a journal as a learning tool and an aid to discussions with my clinical preceptor. Clinical hours will be documented on a clinical log sheet.

I agree to meet formally with my clinical preceptor at least weekly. I understand I will receive feedback on my performance and will be advised on how best to address any areas that need improvement.

I understand that if I have concerns about the practicum experience, it is my responsibility to seek to have these concerns addressed. I acknowledge that I can approach and seek appropriate guidance from:

- My clinical preceptor
- My academic supervisor
- My professional supervisor
- My manager/employer

### **Intent of Clinical Preceptor**

I, [name], agree to use reasonable endeavours to meet the responsibilities of a clinical preceptor in the 168.860 Prescribing and Advanced Practice for Nurse Practitioner course.

If I am not able to adequately act as clinical preceptor at any time I will assist in ensuring that a replacement has been identified and informed of his or her role, and will advise the academic supervisor promptly.

I understand that my responsibilities in relation to the student's clinical experience are to:

- Support the student's learning in the practice environment
- Provide on-site supervision of the student's clinical practice for 300 or 500 hours (depending on funding), or a subset of these hours, over the two semesters
- Prescribe any pharmacologic agents and diagnostic tests needed
- Give feedback on the student's practice on-site and to formally assess their practice
- Communicate any issues relevant to the students learning with academic course coordinator/academic supervisor
- Participate in formative and summative assessment of the students' clinical skills in association with the academic supervisor.

I understand my responsibilities in relation to the student's academic work are to:

- Provide sufficient time in clinical practice for clinical teaching and case review
- Review all student's written work against the marking criteria prior to submission to the university for marking
- Verify the student's clinical log
- Sign the NP competency sheet at the completion of the final assessment stating the level at which the student has met/not met the competencies.

I understand that if I have concerns about the practicum process, or the student's progress, it is my responsibility to raise them in the first instance with the student. I acknowledge that I can approach and seek appropriate support and guidance from:

- The student's academic supervisor
- The coordinator of the practica courses
- My own manager/employer

### **Intent of Employer**

[Name of organisation] agrees to support [name of student] to undertake the prescribing and advanced practice practicum course with Massey University by:

- Arranging a suitable clinical preceptor to spend a minimum of 300 supervised practice with the student over the two semesters. These hours will be supernumerary.
- Provide appropriate clinical practice time, experiences and resources such as clinic facilities, clinic scheduling and administration support for patient booking, typing of letters etc.
- Releasing the student for the supervised hours
- Releasing the student to attend the required on campus days at the University

I/we understand that if concerns arise about the practicum process, or the student's progress, it is my/our responsibility to raise them with the student, clinical preceptor and/or the academic supervisor. Support and guidance can be sought from:

- The student's academic supervisor
- The coordinator of the practicum course.

### **Intent of the Academic supervisor**

The School of Nursing will provide the student with a NP academic supervisor to:

- Support the student as needed and discuss all issues relating to the course requirements
- Supervise academic work
- Liaise with clinical preceptor and communicate any relevant issues
- Perform an on-site formative clinical evaluation and collaborate with the clinical preceptor regarding the summative clinical evaluation at the completion of the practicum.



**Practicum Agreement signatures**

We accept the responsibilities of our respective positions outlined in this practicum agreement.

**Student:**

Name		Position	
Address		Workplace	
Email		Phone (include cellphone)	
Signature		Date	

**Clinical preceptor:**

Name <small>(include title: Mr, Ms, Mrs, Dr, Prof)</small>		Qualifications	
Address		Position & work place	
Email		Phone (include cellphone)	
Signature		Date	

**Employer:<sup>1</sup>**

Name <small>(include title: Mr, Ms, Mrs, Dr, Prof)</small>		Position & workplace	
Email		Phone (include cellphone)	
Signature		Date	

---

<sup>1</sup> This should be signed by the student's line manager, or the Director of Nursing, or his/her delegate.