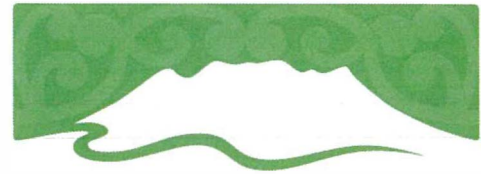


13 April 2021

Fran Tyler  
Massey University School of Journalism

**Via email:** F.Tyler@massey.ac.nz



**WHANGANUI**  
DISTRICT HEALTH BOARD  
*Te Poari Hauora o Whanganui*

100 Heads Road, Private Bag 3003  
Whanganui 4540, New Zealand

Dear Fran

**Official Information Act Request - OIA 13416 Charging for Official Information Act Requests**

On 30 March 2021, under section 12 of the Official Information Act, you requested the following information from Whanganui District Health Board (WDHB):

"Official information request: charging for Official Information Act requests

Please supply the following information under the Official Information Act (OIA):

1. Does your organisation have a policy or guidelines in relation to charging requesters for supplying information under the Official Information Act 1982?
2. If yes, please supply a written copy of the policy/guideline, including grounds for seeking costs for supplying information, charges for photocopying, scanning or other copying of information and the hourly rate for staff time in compiling requests?
3. If not, what does your organisation charge for photocopying, scanning or other copying of information and what is the hourly rate for staff time in compiling requests?

In the 12 months from 01 January 2020 to December 31, 2020:

4. How many requests for information under the Official Information Act did your organisation receive?
5. Of these, in how many was the requester advised that they would incur charges for copying and staff time, or any other reason?
6. In how many of these, did the requester pay the required charge for supplying of information?
7. In total, how much did your organisation receive in payments for supplying information under the OIA?
8. What were the largest 10 amounts paid by requesters in charges for fulfilling OIA requests?

If you need any more information from me, please let me know as soon as possible.

I understand that a decision on a request for information under the OIA should be made within 20 working days of receiving that request.

If you do not normally deal with official information requests, or you need advice on dealing with this request, guidance is available from the Ombudsman at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz).

Yours faithfully  
Fran Tyler"

Chief Executive | Phone 06 348 3140 | Fax 06 345 9390

**Whanganui District Health Boards response:**

- 1. Does your organisation have a policy or guidelines in relation to charging requestors for supplying information under the Official Information Act 1982?**

No

- 2. If yes, please supply a written copy of the policy/ guideline, including grounds for seeking costs for supplying information, charges for photocopying, scanning or other copying of information and the hourly rate for staff time in compiling requests?**

- 3. If not, what does your organisation charge for photocopying, scanning or other copying of information and what is the hourly rate for staff time in compiling requests?**

The act gives the WDHB the option of charging in certain circumstances. The WDHB does charge for information when a large number of copies are required and/or resource is required.

Where the decision is made to charge the person requesting the information, the cost is communicated before it is incurred.

**In the 12 months from 01 January 2020 to December 31, 2020:**

- 4. How many requests for information under the Official Information Act did your organisation receive?**

120

- 5. Of these, in how many was the requester advised that they would incur charges for copying and staff time, or any other reason?**

Nil

- 6. In how many of these, did the requester pay the required charge for supplying of information?**

Nil

- 7. In total, how much did your organisation receive in payments for supplying information under the OIA?**

Nil

- 9. What were the largest 10 amounts paid by requesters in charges for fulfilling OIA requests?**

Nil

Should you have any further queries about the above information, please contact our OIA co-ordinator Anne Phoenix at [anne.phoenix@wdhb.org.nz](mailto:anne.phoenix@wdhb.org.nz)

Yours sincerely



Russell Simpson  
**Chief Executive**